

PRIVACY NOTICE

I. INTRODUCTION OF DATA CONTROLLER

Obuda University (hereinafter referred to as the University, Data Controller, or "We") has created the following data privacy notice to ensure the legality of its internal data processing procedures and to protect the rights of data subjects.

Data Controller's name: **Obuda University**
University ID: **FI 12904**
Data Controller's location: **1034 Budapest, Bécsi street 96/B**
Data Controller's email address: io@uni-obuda.hu
Data Controller's representative: **Prof. Dr. Levente Kovács, Rector**
Data Protection Officer: **Bovard Ltd. (info@bovard.hu)**

The Data Controller, as a higher education institution, is an organization established in accordance with Act CCIV of 2011 on National Higher Education for the purpose of pursuing education, scientific research, and artistic creation as its core activities. The processing of personal data is necessarily incurred during the performance and execution of its public service.

The Data Controller processes personal data in accordance with legislation in force, primarily in accordance with the provisions of the:

- Act CXII of 2011 on the Right of Informational Self-Determination and Freedom of Information (hereinafter referred to as: Info Act),
- Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation; hereinafter referred to as: Regulation).

The Data Controller shall treat personal data as confidential and take all technical and organizational measures related to data storage and data processing to ensure the retention of data.

Definitions

The definitions of this privacy notice correspond to the interpretative definitions set out in Article 4 of the Regulation, supplemented in certain respects by the interpretative provisions of Section 3 of the Info Act.

When this privacy notice referring to data or data processing, this shall be understood to mean personal data and the processing thereof.

II. PURPOSE OF DATA PROCESSING

Cookie management on the website of the Green Obuda University

The University uses so-called cookies on its website (hereinafter referred to as: website) at <https://green.uni-obuda.hu/> in order to maintain and develop the services of the website and to enhance user experience.

What is a cookie?

Cookies are files placed on the user's device by the browser to perform small text identification and collect information. A cookie consists of a unique number sequence and is primarily used to distinguish between computers and other devices that download the website. Cookies have several functions, including collecting information, remembering user settings, and allowing website owners to learn about user habits in order to improve the user experience.

What are the purposes we may use cookies for?

1. Ensuring the proper and high-quality functioning of the website.
2. Storage of settings for handling emojis (emoticons) used on the website.
3. Collecting information and creating web analytics about how users use the website and which parts of it they visit most often in order to ensure a better user experience.

What cookies does the website use?

Strictly necessary cookies

The Data Controller uses strictly necessary cookies to ensure the proper functioning of the website, to enable navigation between pages and to remember the login details of the data subject.

In the light of the foregoing, strictly necessary cookies are required to enable users to use the website's features without interruption, including remembering the actions you have taken on the pages you have viewed during a visit. The validity period of cookies applies only to your current visit; once the session is over or the browser is closed, these cookies are automatically deleted from your computer. Without the use of these cookies, we cannot guarantee that you will be able to use the website properly.

Functional, analytical, and performance-related cookies

The Data Controller provides up-to-date and detailed information about cookies that are not strictly necessary via the website's cookie manager. These are cookies that are not strictly necessary, but help to improve the user experience, perform certain functions of the website, and analyse the use of the website. The Data Controller uses these cookies only with the consent of users.

Analytical cookies collect information about the visiting habits of website users anonymously. The use of analytical cookies is only possible with the user's consent, as described above, and you can withdraw your consent at any time.

To analyse the use of the website, the Data Controller uses the so-called Google Analytics cookies, which are described in detail at the following link:

<https://support.google.com/analytics/answer/6004245>

The Data Controller uses Google Analytics cookies for the purpose of statistical analysis of website traffic and visitors' usage patterns, which ultimately serves to improve the website and enhance the user experience.

The website uses cookies solely for the purposes described above. The website does not sell or lease the information collected by cookies to third parties, except to the extent necessary to provide services for which the data subject has given their prior and voluntary consent.

What is the legal basis for data processing through cookies?

In the case of cookies that are strictly necessary for the functioning of the website and thus for the University to perform its public tasks through the website, data processing is necessary for the performance of the public task carried out by the University, which in this case specifically means ensuring the functioning of the website and, through this, the services provided on the website for visitors to the website, and is therefore based on Article 6 (1) (e) of the Regulation. The legal basis for the use of other cookies is Article 6 (1) (a) of the Regulation, i.e. the consent of the data subject, which can be given via the cookie manager.

How can you control and disable cookies?

In addition to the website cookie manager, all modern browsers allow you to change your cookie settings. Most browsers automatically accept cookies by default, but these can usually be changed to prevent automatic acceptance and offer you the choice of whether or not to accept cookies each time.

Since cookies are intended to facilitate or enable the usability and processes of the website, preventing or deleting cookies may result in users being unable to use the website's features to their full extent, or the website functioning differently than intended in their browser.

You can find information about cookie settings for the most popular browsers at the following links:

Google Chrome: <https://support.google.com/accounts/answer/61416>

Firefox:

<https://support.mozilla.org/hu/kb/sutik-informacio-amelyet-weboldalak-tarolnak-szami>

Microsoft Edge:

<https://support.microsoft.com/hu-hu/help/4468242/microsoft-edge-browsing-data-and-privacy>

Microsoft Internet Explorer:

<https://support.microsoft.com/hu-hu/help/17442/windows-internet-explorer-delete-manage-cookies>

Opera: <https://help.opera.com/en/latest/web-preferences/#cookies>

Safari: <https://support.apple.com/hu-hu/guide/safari/sfri11471/mac>

III. RIGHTS OF DATA SUBJECT IN RELATION TO DATA PROCESSING

Right of information

The data subject has the right to receive information about data processing, which the Data Controller fulfils by providing this privacy notice.

Data processing based on consent

If the legal basis for data processing is the consent of the data subject, then the data subject has the right to withdraw their consent to data processing at any time. However, it is important to note that the withdrawal of consent may only apply to data for which there is no other legal basis for processing. If there is no other legal basis for the processing of the personal data concerned, the Data Controller will permanently and irrevocably delete the personal data after the withdrawal of consent. The withdrawal of consent under the Regulation does not affect the lawfulness of data processing carried out on the basis of consent prior to withdrawal.

Right of access

At the request of the data subject, the Data Controller shall provide information at any time as to whether the personal data of the data subject are being processed and, if so, shall provide access to the personal data and the following information:

- a) the purposes of data processing;
- b) the categories of personal data concerned;
- c) the recipients or categories of recipients to whom the Data Controller has disclosed or will disclose personal data, including in particular recipients in third countries or international organizations;
- d) the envisaged period for which the personal data will be stored, or if that is not possible, the criteria used to determine that period;
- e) the data subject shall also be informed of their right to request from the Data Controller the rectification, erasure or restriction of processing of personal data concerning them, and to object to the processing of such personal data;
- f) the right to lodge a complaint to a supervisory authority or to bring proceedings before the court;
- g) if the data was not collected directly from the data subject by the Data Controller, all available information regarding the source of the data;
- h) if automated decision-making takes place, the fact that it takes place, including profiling, and, at least in those cases, the logic involved, the significance of such processing and the expected consequences for the data subject.

Right to rectification of personal data

The data subject shall have the right to obtain from the Data Controller without undue delay the rectification of inaccurate personal data concerning him or her. Taking into account the purposes of the processing, the data subject shall also have the right to have incomplete personal data completed, including by means of providing a supplementary statement.

In case of request for correction (modification) of data, the data subject must substantiate the accuracy of the data to be modified and must also prove that the person requesting the modification of the data is indeed the person entitled to do so. Only in this way can the Data Controller assess whether the new data is true and, if so, whether the previous data can be modified.

The Data Controller further draws attention to the fact that the data subject should report any changes in their personal data as soon as possible, thereby facilitating lawful data processing and the enforcement of their rights.

Right to erasure

At the request of the data subject, the Data Controller shall delete the personal data concerning the data subject without undue delay if any of the following grounds occur:

- a) the Data Controller no longer needs the personal data for the purpose for which it was collected or otherwise processed;
- b) the data subject objects to the processing and there are no overriding legitimate grounds for the processing;
- c) the Data Controller processes personal data unlawfully;
- d) personal data have to be erased in order to comply with a legal obligation under Union or Member State law to which the Data Controller is subject.

Right to restriction of data processing

The data subject shall have the right to obtain from the Data Controller restriction of processing where one of the following applies:

- a) disputes the accuracy of the personal data; in this case, the restriction applies for a period enabling the Data Controller to verify the accuracy of the personal data;
- b) the processing is unlawful and the data subject opposes the erasure of the data, requesting instead the restriction of its use;
- c) the Data Controller no longer needs the personal data for the purposes of the processing, but they are required by the data subject for the establishment, exercise, or defense of legal claims; or
- d) the data subject has objected to the processing; in this case, the restriction applies for the period until it is determined whether the legitimate grounds of the Data Controller override those of the data subject.

Right to object

Where the processing of personal data is necessary for the performance of a task carried out in the exercise of official authority vested in the Data Controller [Article 6 (1) (e) of the Regulation], the data subject shall have the right to object, on grounds relating to his or her particular situation, at any time to processing of personal data concerning him or her, including profiling based on those provisions.

Right to data portability

The data subject shall have the right to receive the personal data concerning him or her, which he or she has provided to the Data Controller, in a structured, commonly used and machine-readable format and have the right to transmit those data to another controller, where:

- a) the processing is based on the consent of the data subject or on a contract pursuant to Article 6 (1) (b) of the Regulation; and
- b) the processing is carried out by automated means.

PROCEDURE FOR ENFORCING THE RIGHTS OF THE DATA SUBJECT

The data subject may exercise the above rights by sending an email to jog@uni-obuda.hu by sending a letter to the Data Controller's registered office, or in person at the Data Controller's registered office. The Data Controller shall commence the examination and fulfilment of the data subject's request without undue delay after its receipt. The Data Controller shall inform the data subject of the measures taken on the basis of the request within one month of its receipt. If the Data Controller is unable to comply with the request, it shall inform the data subject within one month of the reasons for the refusal and of their rights to legal remedy.

Within five years of the death of the data subject, the rights specified in this privacy notice to which the deceased was entitled during his or her lifetime may be exercised by an authorized person by means of an administrative provision or a statement made to the Data Controller in a public document or a private document with full probative force, if the data subject made more than one statement to a Data Controller, by a statement made at a later date. If the data subject has not made a corresponding legal statement, his or her close relative as defined in Act V of 2013 on the Civil Code shall be entitled to exercise the rights specified in Article 16 (right to rectification) and Article 21 (right to object) of the Regulation, and – if the data processing was already unlawful during the data subject's lifetime or the purpose of the data processing ceased to exist upon the data subject's death – Articles 17 (right to erasure) and 18 (right to restriction of processing) of the Regulation, within five years of the death of the data subject. The close relative who first exercises this right shall be entitled to exercise the rights of the data subject under this paragraph.

IV. RIGHT TO LEGAL REMEDIES IN RELATION TO DATA PROCESSING

In order to enforce their right to judicial remedy, the data subject may bring an action against the Data Controller if, in their opinion, the Data Controller, or the data processor or joint data controller commissioned by us or acting on our instructions, is processing their personal data in violation of the provisions of the legislation on the processing of personal data or the binding legal acts of the European Union. The court shall hear the case as a matter of priority. The regional court shall have jurisdiction to hear the case. The case may be brought before the regional court of the data subject's place of residence or domicile, or the court of the Data Controller's registered office (Budapest-Capital Regional Court), at the data subject's discretion.

Anyone may initiate an investigation against the Data Controller by filing a report with the National Authority for Data Protection and Freedom of Information (NAIH) on the grounds that a violation of rights has occurred in connection with the processing of personal data, or that there is an imminent risk of such a violation, or that the Data Controller is restricting the exercise of their rights related to data processing or rejecting their request to exercise these rights. The report can be made using any of the following contact details:

National Authority for Data Protection and Freedom Information

Postal address: 1363 Budapest, Post box 9.

Address: 1055 Budapest, Falk Miksa street 9-11.

Email address: ugyfelszolgalat@naih.hu

URL: <http://naih.hu>

Budapest, February 25, 2025